**Remote Learning: Report for Governing Body**

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**Report compiled by:**

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| **Timeline** | **Actions carried out at College Town** |
| July 2020 | * SLT, Curriculum Lead, Lead Practitioner, met with Head Teacher to discuss how the school would plan to support learning if schools were required to close again in the future.
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| August 2020 | * Curriculum Lead and Lead Practitioner began to explore the curriculum materials made available to schools through the Oak National Academy with the backing of the DfE, to support contingency planning in the event of school closure
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| 1St Sept 2020 | * Head Teacher-Trudi Sammons received letter from the Principal of Oak Academy Trust giving details of the launch of their new teacher hub which gives schools access to free high quality, video lessons, curriculum resources, and lesson planning for all year groups including EYFS
* Curriculum Lead & Lead Practitioner met with Trudi Sammons to consider using Oak Academy teaching units where it closely matched the College Town curriculum, as part of the provision for remote learning
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| 14th September | * After further meetings between Head Teacher, Curriculum Lead, & Lead Practitioner the process of curriculum delivery agreed using Oak National Academy and White Rose Maths materials. Amy Farrant & Anne Duncan met with teachers across the school in year groups phases, to share details of the plans for delivering lessons using the school class pages to communicate with families and to share links to Oak Academy & White Rose Maths
* Curriculum Lead provided class teachers in each year group with an online learning plan template and teachers were asked to select appropriate teaching units for Foundation Subject teaching for the autumn, spring and summer term. Lead Practitioner provided English unit of learning and Maths Lead prepared to deliver maths teaching units as needed, when a closure occurs
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| 21st Sept 2020 | * Remote learning teaching units were uploaded to the Staff Area of the school website, ready for delivery should a year group face closure. The units cover two week’s worth of Foundation Subject lessons for all three terms and an English teaching unit
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| 3rd October | * Trudi Sammons shared two new documents with Curriculum Lead and Lead Practitioner:

‘Ensuring Access to Remote Provision’‘Remote Education Expectations’* These documents were analysed in school by LP and a summary produced of the new Guidance for Remote Learning. Areas identified where the school needed to extend its provision with the deadline of 22nd October, when all remote provision has to be in place. There are many additional expectations that schools are required to put in meet and put provision in place
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| 6th October | * First case of a pupil with the virus identified in school, the class, teacher and teaching assistant sent home to self isolate. Parents were informed that remote learning would be put in place after 24 hours to give school time to meet additional requirements now identified by the DfE
* Curriculum Lead & Lead Practitioner had a planned meeting to discuss new expectations but this was put on hold to facilitate remote curriculum provision in the light of more detailed guidance
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| 6th - 9th October9th October | * Head Teacher, SLT & Curriculum Lead, trial remote teaching provision for the class at home using Microsoft Teams. Curriculum Lead provided a daily timetable of live teaching for the teacher to deliver linked closely to the curriculum being provided for the year group in school, including core subject teaching, guided reading and provision for foundation subject learning through the Busy Things learning platform. The teachers in the year group provided materials each day, to support live teaching by the teacher at home
* Feedback from the teacher delivering live teaching is taken into account in terms of teacher workload, issues around working from home, along with an evaluation of the e-safety implications of teaching from home and the rules around data protection and safeguarding children
* Head Teacher began the process of devising a Remote Learning Policy for the school in consultation with senior staff. A three tier approach is devised to cover all circumstances in terms of children being taught at home: an individual pupil plan, a class bubble plan, whole year group plan. The Curriculum Lead produced the details of the planning framework for all three tiers which was discussed & adapted by SLT
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| 12th & 13th October | * The provision for the class at home is adapted in the light of feedback and in the light of new guidance. The teacher will be available each morning and afternoon through Microsoft Teams to introduce and explain the learning, but will not use live teaching. Parents are able to email the teacher at home with any questions and send completed work
* Head Teacher completed Remote Learning Policy for the school in consultation with SLT, Lead Practitioner & Curriculum Lead. Ofsted produce a Covid-19 briefing paper, evidencing pilot visits to schools looking at remote teaching models
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| 14th October | * School Standards & Effectiveness Partner from Bracknell Forest made a planned visit to College Town. The new Remote Learning Policy was presented and discussed to ensure that new practice follows the policy devised in school
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| 15th & 16th October | * All new systems for remote learning were finalised in school and plans put in place to share information with staff, parents and governors, including a new area on the school website to share policy and practice, letters for parents. Head Teacher, Assistant Head of Inclusion, Curriculum Lead, & Lead Practitioner, met multiple times across the week to ensure remote learning provision meets new guidance and is in place for the deadline of 22nd October
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