

MINUTES

MEETING: College Town Junior School Standards Monitoring Board Meeting

MEETING: 9th October 2018

PRESENT: Rachel Morgan, Assistant Director, Education & Learning, People Directorate - Chair
Sharon Jones, Standards & Effectiveness Partner, People Directorate- minutes
Trudi Sammons, Headteacher, College Town Primary School
Rita Carvosso, Chair of Governors, College Town Primary School

APOLOGIES: Paul Young, Business Partner (ASCHH, Schools, Human Resources, People Directorate
Paul Clarke, Finance business Partner Resources Department, People Directorate
Trisha White, Standards & Effectiveness, People Directorate

1.	<p><u>Introductions and welcome</u></p> <ul style="list-style-type: none"> • Introductions made and RM welcomed Rita Carvasso to the meeting. • RM gave an overview of the original reasons for the D of C for the benefit of RC. • RM explained that following the amalgamation of the College Town Schools, this meeting was to discuss and then decide whether as a newly formed primary school College Town Primary would still be categorised as a school of concern.
2.	<p><u>Minutes from 6th June 2018 meeting plus actions arising</u></p> <ul style="list-style-type: none"> • The minutes of the previous meeting were checked and deemed accurate. • All actions had been completed. It was noted that the Bursar (from the Junior school) was no longer employed at the school.). SJ will meet with the new Governing Body in the autumn term.
3.	<p><u>Current context of the school, and self evaluation.</u></p> <p>RM asked TS to give an overview of the start to the new school year as College Town Primary School.</p> <p><u>Overview</u></p> <ul style="list-style-type: none"> • Fully staffed as of September 2018. • There have been 2 resignations subsequently (1 teacher retiring, 1 teacher leaving profession). • Teaching - strengths remain in early years, Infant teacher now in Year 3 having positive impact, leadership of SEND. • Further work to be done in relation to consistency of behaviour and expectations. • 2 Governors from the Junior School have joined the Governing Body following a skills audit. <p><u>Pupil Outcomes</u></p> <ul style="list-style-type: none"> • Attainment at the end of KS2 was an improvement on 2017 results. • Progress measures also improved. • 3 year trend was also discussed. • RM congratulated TS on the positive gains which are as a direct result of her high expectations and rigour from her appointment as Executive Headteacher. • SJ highlighted the importance of provision for the 11 disadvantaged pupils in the current Y6 cohort, as they need to make accelerated progress. • RM suggested the use of pre-teaching alongside targeted intervention. <p><u>Quality of Teaching</u></p> <ul style="list-style-type: none"> • Early days with new staff. • Evidence to date indicates: Y6-Good, Y5 –Good, Y4-RI, Y3-Good, Y2-Good/RI, YR1-Good, EYFS-Outstanding.

	<p><u>Leadership and Management</u></p> <ul style="list-style-type: none"> • RAP has been updated and teachers and SENCO will have individual plans. • Morale is good, a connection between the 2 schools has grown. • 1 NQT resigned. <p><u>Behaviour and Safety</u></p> <ul style="list-style-type: none"> • Safeguarding now robust. • TS discussed transferring pupils across the sites in the morning as an area being addressed. • RM suggested another Safeguarding audit perhaps in the spring term to confirm the progress made. The LA would be able to support the financial aspect. Action : RM. • Overall behaviour is not a concern, just need consistency from all teachers with all leaders modelling high expectations.
4.	<p><u>Progress Review</u></p> <ul style="list-style-type: none"> • RAP in place. • Schedule of monitoring established. • New policies and procedures have been shared with all and are being implemented. • Target setting completed.
5.	<p><u>Barriers to improvement</u></p> <ul style="list-style-type: none"> • Leadership - AHT's.
6.	<p><u>LA Support</u></p> <ul style="list-style-type: none"> • TS knows she can work honestly with the LA. • Additional support from STEP where required. • SJ to meet with Governing Body curriculum committee. Action: SJ
7.	<p><u>Future inspections</u></p> <ul style="list-style-type: none"> • RM confirmed changes to the inspection framework in September 2019. • The school is likely to receive an inspection within 4-5 years from the last inspection.
8.	<p><u>Future Meetings</u></p> <ul style="list-style-type: none"> • RM posed the question 'do we need to continue with the Standards Monitoring Board'? • All members of the board were unanimous that whilst there is still significant work to be done, College Town Primary School is not a school causing concern and SMB's are no longer required. • RM thanked TS & RC and asked for thanks to be forwarded to the Governing Body.

ACTIONS

RM	Arrange Safeguarding Audit with DS	Item 3: Behaviour and Safety
SJ	To meet with Curriculum Committee of GB.	Item 6: LA support