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| **Attendance Monitoring 2018/2019 Unnamed Report for Govs** |
| **Child's Name** | **Date** | **Attendance %** | **Comment** | **Action taken** |
| Child 1 | 15.10.18 | 82.76% | 4 days sickness, 1 day unauth at start of term. Teacher called parent re absence and other class issues. Attendance improved since call. | Monitor |
|  |  | 88.8% | Further absence, extended unauth holiday and some sickness | Letter 1 sent |
|  |  | 77.84% | Absence continues to drop, illness | Letter 2 sent |
| Child 2 | 15.10.18 | 87.5% | 1 day auth absence, hospital visit, 1 unexplained. Attendance very poor at previous school. Have discussed with mum and induction meeting.  | Monitor very closely. |
|  | 29.10.18 |  | Unexplained absence. Called parent to discuss. Mum thought was INSET day. Had already texted (mum said phone broken). Explained to mum would discuss with EWO this week. | Letter sent re keeping school informed, needs monitoring closely |
|  | 26.02.19 | 86.31% | Occasional unexplained days – no improvement since last meeting | Letter 1 |
|  | 11.03.19 | 84% | Further absence, now on 4th day of unexplained absence. Parent has not responded to emails, texts or voicemails. | Letter 2 hand delivered asking for parent to contact school ASAP |
| Child 3 | 15.10.18 | 87.93% | Some illness, regular occasion | No action but monitor |
|  | 26.02.19 | 91.24% | Regular periods of illness, often coinciding with sister in Year 4 | Letter 1 |
| Child 4 | 15.10.18 | 82.76 | 3.5 days with headaches, 2 days with no reason  | Letter 1 sent noting not always keeping school informed |
|  | 26.02.19 | 89.69% | Improvement since letter sent. Still some issues with headaches so will monitor | Monitor but no action at the moment |
| Child 5 | 15.10.18 | 82.76 | Regular days off and frequent lates | Letter 1 sent |
|  | 26.02.19 | 91.75 | Improved since last letter | No action but monitor |
| Child 6 | 26.02.19 | 86.6% | Regular occasional days illness, 3 auth days for wedding abroad | Letter 1 sent |
| Child 7 | 26.02.19 | 90.21% | Regular occasional absences  | Letter 1 |
| Child 8 | 15.10.18 | 84.48 | Some illness | Monitor |
|  | 17.12.18 | 89.6 | Not much of an increase, some concerns about not informing school and child not enjoying school | Letter 1 sent |
|  | 26.02.19 | 88.14 | No improvement, occasional days off | Letter 2 sent |
| Child 9 | 15.10.18 | 87.93 | Medical condition – some days absence/medical apppointments.  | Monitor |
|  | 26.02.19 | 83.51 | Lots of occasional days incl Tues when class were swimming. Mum often does not inform school. | Letter 1  |
| Child 10 | 18.10.18 |  | Regular lates although attendance is good | Late letter sent |
| Child 11 | 26.02.19 | 91.49% | Regular medical appointments, Tuesdays off for swimming, occasions without reason. Teacher has expressed concern about impact on learning | Letter 1 sent incl impact on learning |
| Child 12 | 26.02.19 | 89.69 | Recently dipped below 90. Regular days absence, always have to text parent as they don’t inform school promptly. Sibling attendance also low. | Letter 1 |
| Child 14 | 15.10.118 | 81.03% | Illness exactly the same as sibling | Letter 1 sent noting same days |
|  | 17.12.18 | 83.6% | Still v low with exact days as sibling | Letter 2 sent |
|  | 26.02.19 | 88.69% | Big improvement since previous letter – no further absence | Continue to monitor closely |
| Child 15 | 15.10.18 | 81.03% | Illness exactly the same as sibling. | Letter 1 sent noting same days |
|  | 17.12.18 | 83.6% | Still v low with exact days as sibling | Letter 2 sent |
|  | 26.02.19 | 88.69% | Big improvement since previous letter – no further absence | Continue to monitor closely |
| Child 16 | 15.10.18 | 36.12% | Extended summer holiday. Missed 1st 3.5 weeks of school. Reported as traveller absence but not applied for in advance or any evidence of working so marked O | None – parents advised unauth. No absence since return. Monitor attendance. |
| 17.12.18 | 50.7% | Occasional days, has had to stay with family members due to family medical issues | Letter sent stating how low attendance had become  |
| 26.02.19 | 61.34% | Improved but continues to have regular days and longer periods staying with family | Letter 2 |
| Child 18 | 15.10.18 | 86.21% | 2 x illness and a medical appointment | Monitor |
|  | 17.12.18 | 88.9% | Has remained low with lates and occasional days absence | Letter 1 sent |
|  | 26.02.19 | 90.72% | Improvement, still some lates and a couple of unauth days for long weekend | Monitor |
| Child 19 | 15.10.18 | 87.93%  | Has been ill | Monitor no action at the moment |
|  | 26.02.19 | 90.72% | Small improvement but still occasional days similar pattern to sibling in Yr6 | Letter 1 |
| Child 20 | 26.02.19 | 85.05% | Long absences, 1 with chicken pox, with occasional other days with illness. This is recent, attendance usually very good.  | Letter 1 |
| Child 21 | 25.01.19 | 80.5 | Several unexplained days off school, likely to move to school closer to home. Attendance dropped dramatically in short period.LEFT SCHOOL  | Letter 1 sent  |
| Child 22 | 15.10.18 | 82.76 | Regular days absence due to sickness, some unauth family hol | Letter 1 sent as attendance historically a problem |
|  | 17.12.18 | 81.3 | Further drop in attendance, continues to take occasional days sick and 1 longer period of sickness | Letter 2 sent  |
|  | 26.02.19 | 86.08% | Improvement, no absence since prev letter | Better letter noting still very low but improving |
| Child 23 | Dec 18 |  | Applied for absence which was refused. Took a longer absence than requested, in total 3 weeks absent | FPN requested |
|  | 26.02.19 | 84.54 | No further absence since extended leave | FPN paid, no concerns |
| Child 24 | 18.10.18 | 98% | No issue with attendance but regular lates. Letter sent but also spoke with Mum and arranged alternative drop off arrangements.No further concerns since new drop off arrangements. | Late letter sent |
| Child 25 | 15.10.18 | 82.76 | Extended period of illness. Attendance was also an issue in FS2. Anxious parent, | Letter 1 sent noting illness and mentioning Calpol in school  |
| 26.02.19 | 82.99% | No improvement since previous letter. Mum wrote to school to say she not prepared to send child in with Calpol. Other medical issues under investigation so has also had time for medical appointments. | No action at the moment but monitor closely |
| Child 26 | 18.12.18 | 82.6% | Regular illness absence | Non stat letter sent  |
| 26.02.19 | 87.5% | No further absence since prev letter | No concern, no action |
| Child 27 | 26.02.19 | 90.63% | Frequent occasional absences due to illness. Sisters attendance in KS2 also quite low  | Letter 1 noting recent drop |
| Child 28 | 26.02.19 | 79.17% | Regular illness and holiday. Aware of medical issue and medication. Parent keeps school informed however some concern about family history | Non stat strong letter 1 stating concern |
| Child 30 | 15.10.18 | 75% | Non stat but very low attendance. 1 day unexplained, 5 unauth hols | Non stat letter sent |
| 26.02.19 | 79.17 | Little improvement. Had 1 week off, Mum called in daily but heard from child that he was on holiday. Non stat letter already sent. | Non stat no improvement effect on learning. |
| Child 31 | 15.10.18 | 76.92% | Non stat but very low attendance. 5 days sick, including 3 Fridays. | Non stat letter sent |
|  | 26.02.19 | 82.45% | Improved but still low | Better letter noting still v low and will have impact of learning non stat |