

Bracknell Forest Governor Training and Development Programme



Governor Development Conference



Governor Development Conference

2 February to 4 March 2022
Spring Series

Various weekly virtual sessions

‘Ensuring Quality - Top Strategic Priorities’

Governors (including HeadTeacher), associate members and clerks can attend by booking.

Wednesday 2 February
Governor Recruitment, Retention and Increasing Diversity

Monday 7 February
The Governance of Inclusion

Monday 21 February
Governors Strategic Role in Wellbeing

Friday 4 March
The Education Inspection Framework

See full details on page 4

Bookings via your Clerk to Governors

Spotlight on Ofsted Inspection timetable

Our Head of Standards, Sharon Jones, has prepared a summary below:

- Changes to the deferral policy are being considered on a case-by-case basis, see [here](#).
- Ofsted have recently announced that they have been given some extra funding by government to catch up on inspections delayed by the pandemic.
- Changes won't affect inspections this academic year which are already planned.
- New funding will enable the timescale to be brought forward- aiming to get to every school once by the summer of 2025.
- Will increase the number of inspections carried out from next September- this will typically reduce the additional timescale from up to 2 years (6 terms) to 1 year.

What does this mean for your school?

Schools Graded Good

- All good schools will be inspected around 3-5 terms later than they would have been, because of the pandemic.
- This year Ofsted will inspect schools last inspected in the 2016/17 academic year – which is an extension of about 5 terms.

Schools Graded Outstanding

- Inspecting both groups simultaneously, starting with the oldest first- Before 2015 will receive graded (section 5) inspection. After September 2015 will receive ungraded (section 8) inspection.

Schools Graded Requires Improvement and Inadequate

- Pre-pandemic 30 months, these schools can expect an inspection approximately 5 to 6 terms later than they would have done
- As inspection intervals are shorter for these schools, already on track to reinspect these schools much sooner, so the new changes are unlikely to affect many of these schools
- Monitoring inspections will continue in the usual way

New Schools Awaiting Their First Inspection

- Pre-September 2020 opening, up to an additional 18 months on top of the 3 years
- Opening after September 2020, within the third year of opening

Schools Inspected Since May 2021

- Once a school has had an inspection, it will return to the interval set out in our [section 5 school inspection handbook](#)

Briefings & Mandatory Training

Clerks' Briefing Thursday 20 January

13:00 - 14:30

Virtual via Microsoft Teams

To provide information to governing bodies, via the clerk, of relevant actions and information that need to be considered during the term. Briefing papers will be circulated at the meeting. For maintained schools and academies.

Agenda is circulated prior to meeting.

Booking is required.

Course Code: BG043



Chairs' Briefing Thursday 3 March

19:00 - 20:30

Virtual via Microsoft Teams

Current initiatives will be discussed with the opportunity to ask questions of the Executive Member for Children, Young People and Learning and the Assistant Director for Education & Learning.

Agenda is circulated prior to meeting.

Booking is required.

If the Chair cannot attend, please make every effort to ensure that another governor attends in their place to hear key messages and information.

For maintained schools and academies.

Course Code: BG044



Induction for New Governors Tuesday 25 January & 1 Feb

(attend and book for both sessions)

19:00 - 21:30

Virtual via Zoom

All maintained and academy governors must attend the training, ideally within six months of appointment or election. Clerks are also encouraged to attend.

Aim: Using the competency framework for governance to introduce new governors to their role and responsibilities, thereby enabling them to contribute fully and effectively to their governing body.

Content: Identify how the people and structures work together to discharge the roles of:-

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff;
- Overseeing the financial performance of the organisation and making sure its money is well spent.

Provider: Fiona Edwards, Associate Trainer

Course Code: BG042



Making the most of National Governance Association membership and Learning Link Recording available from 30 November session

Target audience: All governors, especially Chairs, Vice Chairs, Development Governors and Clerk to Governors.

Aim:

Enhance your familiarity with NGA resources to improve your governance practice.

Content:

- This session will consist of a live tour of the NGA website, Knowledge Centre and Learning Link to demonstrate the layout, functionality and content along with hints and tips on how to make the best use of the resources for you and your board.

Provider: Simon Richards, NGA Regional Governance Development Lead

[Book here to access recording](#)



Chair and Clerk Role in Ensuring Governing Boards are Strategic Tuesday 11 January

19:00 – 21:00
Virtual via ZOOM

Target audience: All chairs, vice chairs, committee chairs, aspiring chairs and clerks from maintained schools and academies.

Aim: To explore how chairs' and clerks' can manage the work of the board to ensure they are working strategically for the benefit of the pupils.

Content:

- Consider how governors can be strategic
- How we can "smartly" discharge our responsibilities with reference to delegation planners
- Share good practice of agenda planning
- Opportunity to discuss your context and identify "what next"

Provider: Fiona Edwards, Associate Trainer
Course Code: BG047



An Introduction to the board's role in Environmental Sustainability Thursday 13 January

16:30 – 17:00
Virtual

Target audience: Governors, Trustees and Clerks from maintained schools and academies.

Content:

- The four Cs of environmental sustainability – culture, curriculum, campus, and community
- Leading change and engaging stakeholders in a whole organisation approach;
- Setting strategic goals linked to environmental sustainability
- Monitoring progress and reviewing the approach
- The DfE's draft sustainability and climate change for education and children's services published during COP26
- NGA's Greener Governance campaign.

Provider: Emma Knights, NGA Chief Executive

Book here: [NGA webinars - National Governance Association](#)



Managing Risk : The Governance Role

Tuesday 18 January
19:00 – 21:00
Virtual via ZOOM

Target audience: Governors, Trustees and Clerks from maintained schools and academies. SLT members including the school business manager.

Aim:

- To support you in understanding risk management and ensuring your board is prepared for anything.
- At the end of the session you will be able to start the process of ensuring that the governing board's role in managing risk becomes a routine and secure aspect of the governance role.

Content:

- The concept of risk and its management;
- The types of risk relevant to schools and trusts;
- Identifying and quantifying risk;
- Barriers and challenges to managing risk;

Provider: Simon Richards, NGA Regional Governance Development Lead

Course Code: BG048





Top Strategic
Priorities

Governor Development Conference

2 February - 4 March 2022

Governor Recruitment, Retention and Increasing Diversity

**Hannah Stolton - CEO & Lea
Scholey - Partnership Manager,
Governors for Schools**

Wednesday 2 February 2022

19:00 - 20:30

Virtual

Aim: To share examples of good practice to effectively recruit and retain governors.

Content:

- Strategies to effectively recruit school governors for your board;
- How to retain governors once they are in post;
- Information around board diversity and strategies that you may wish to consider to diversify your board.

Course Code: BGC01



Top Strategic
Priorities

The Governance of Inclusion Steve Barker - Head of Governance, Strictly Education

Monday 7 February 2022

19:00 - 20:30

Virtual

Aim: To explore what *inclusion* should mean in our schools in 2022 and to focus on the role of governance in ensuring inclusive practice that informs their strategic oversight.

Content:

- We will explore the meaning of inclusion and how it should impact on all aspects of school life;
- We will reflect on how governors should ensure that the curriculum reflects inclusive practice and is accessible for all pupils
- We will explore best practice in ensuring inclusion is effective in schools and the questions that those in governance should be asking

Course Code: BGC02



Top Strategic
Priorities

Governors Strategic Role in Wellbeing

**Sinead Mc Brearty - Chief Executive
Officer - Education Partnership**

Monday 21 February

19:00 - 20:00

Virtual

Sinead Mc Brearty is CEO at Education Support, the mental health and wellbeing charity for the education workforce across the UK. She advocates for a systemic approach to wellbeing for the education workforce, attending to the individual, the workplace and the wider policy environment. She is currently a governor of a south London primary school.

Course Code: BGC03



Top Strategic
Priorities

The Education Inspection Framework

Laurie Anderson - Ofsted HMI

Friday 4 March 2022

10:00 - 12:00

Virtual or Open Learning Centre tbc

Laurie Anderson, HMI, maintained schools and academies

Laurie Anderson is a qualified teacher. Before working for Ofsted she had substantial experience as a headteacher in primary schools and supported school improvement in other schools. Laurie has also been a governor in primary and secondary schools.

Course Code: BGC04



Top Strategic
Priorities

Safeguarding for Governors Wednesday 2 & 9 March

(attend and book for both sessions)

19:00 - 20:30

Virtual via Microsoft Teams

Target audience: This is essential training for governors with responsibility for Child Protection (CP) and Safeguarding in maintained schools and academies. It is also beneficial for all governors. Clerks will also find this course useful and are encouraged to attend.

Aim: To support governors in understanding their monitoring responsibilities in relation to safeguarding issues.

Content:

- Outline of CP procedures.
- Update on current legislation and the responsibilities of schools and governors.
- Learning from recent serious case reviews.
- The concept of significant harm and the four categories of abuse.
- Creating a protective working environment and a 'safe culture' within schools.

Provider: Rachel Martin, Education Safeguarding Officer

Course Code: BG046



Strategic Leadership - what does it mean for the governing board?

Tuesday 15 March

19:00 – 21:00

Virtual via ZOOM

Target audience: All governors from maintained schools and academies.

Aim: This session will look at the governor role “Ensuring clarity of vision, ethos and strategic direction”, using the competency framework to drive forward school improvement.

Content: The session will:

- Explore the knowledge and skills required for effectiveness in setting the strategic direction;
- Establish what role the governing board have in setting and maintaining the culture and ethos
- Examine the difference between governor and management to ensure the board is strategic
- Opportunity to consider how strategic is your board and what improvements could be made.

Provider: Fiona Edwards, Associate Trainer

Course Code: BG049



Governors' and Clerks' Role in Exclusions

Tuesday 22 March

19:00 – 21:00

Virtual via Microsoft Teams

Target audience: Governors and clerks on exclusions panels should have received training from maintained schools and academies.

Aim:

- To outline the most recent government guidance;
- To brief governors on exclusions in schools;
- To provide the relevant information to enable governors to understand the exclusion processes.

Content:

- Types of exclusions & why exclude?
- Roles and responsibilities.
- Governors' Discipline Committee (GDC), what is it and why?
- Independent review process.

Provider: Debbie Smith, Safeguarding and Inclusion Team Manager

Course Code: BG050



Chairs' Role in Leading the Team Tuesday 29 March

19:00 - 21:00

Virtual via ZOOM

Target Audience: Chairs, vice-chairs, committee chairs and prospective chairs.

Aim: This training session is Looking at “Leading the Team” aspect of the role of the Chair and how an effective governing board impact School Improvement”

Content:

- Role of an effective chair and why it is so important;
- Explore Key relationships with Headteacher, Clerk & Vice Chair and consider possible challenges or areas that can be improved;
- Consider how to create an effective team dynamic;
- Leading and managing governors' work;
- Next steps to ensure your effective team contributes to school improvement.

Provider: Fiona Edwards, Associate Trainer

Course Code: BG051



Forthcoming Governor Training - Summer 2022

Clerks Briefing - BG052

Thursday 5 May 2022

13:00 - 14:30

Chairs Briefing - BG053

Thursday 16 June 2022

19:00 - 20:30

Induction training

**Wednesday 27 April & 4 May 2022
(attend both sessions)**

19:00 - 21:30

Virtual Training

All governors, associate members and clerks who have bought into the Governor Services Service Level Agreement (SLA), are entitled to attend training sessions at no additional cost.

All governor and clerk training and development will be virtual. We will be using Microsoft Teams and Zoom. You will be sent links to log onto each session once bookings have closed the day before the training.

If and when the Open Learning Centre reopens we will consult with governors and clerks to see what the preference for training is going forward.

Evaluation forms and certificates

Evaluations: Issued from the Can (do) Working Together Services to Schools system and once completed a **Certificate** will then be available.

Certificates for other training should be kept as evidence of attendance.

Governor Training Bookings

Can (do) Working Together :

[Can-Do | Bracknell Forest \(bracknell-forest.gov.uk\)](https://bracknell-forest.gov.uk)

All training can be booked by your Clerk to Governors.

Courses for which fewer than ten governors have booked will be subject to cancellation.

PLEASE do inform us if you are unable to attend when you booked a place.

When a governor applies for a course and does not attend, the school will be charged £50 unless we have been notified in advance.

Term Dates

Spring Term 2022

Tues 4 Jan - Fri 1 April

February half term:

Mon 14 Feb - Fri 18 February

Summer Term 2022

Tues 19 April - Fri 22 July

May half term:

Mon 30 May - Fri 3 June

Autumn Term 2022

Thurs 1 Sept - Fri 16 December

October half term:

Mon 25 Oct - Fri 28 October

Teacher Training Days (INSET) are specified by the Headteacher and governors of each school except 1 September which is set.

Data Protection Statement:

The information you provide when booking training will only be used for the purpose of governing body support and training. We will not disclose any information about you to outside organisations or third parties without your written consent, unless there is a legal requirement to do so.

National Training Programmes, eLearning and webinars



All schools who have a SLA (Service Level Agreement) with Governor Services have a Learning Link subscription, this covers everyone on the governing board including governors, clerks, associate members and trustees. To get started, use the link below to register for free e-learning [here](#)

The Learning Link platform offers over 50 interactive and engaging modules for your entire board to use. For ease, the modules have been split into core areas that cover:

- [Structures, Roles & Responsibilities](#)
- [Good Governance](#)
- [Vision, Ethos & Strategic Direction](#)
- [Pupil Success & Wellbeing](#)
- [Collaborating with Partners](#)
- [Working with Executive Leaders](#)
- [The Best Use of Resources](#)
- [Compliance](#)
- [Clerking](#)
- [MATs](#)



GOVERNORS FOR SCHOOLS

Run webinars on a variety of topics free of charge. You register for upcoming webinars and can watch back previous recordings online [here](#).

[Beyond COP26 – the governance of climate change \(with Better Governor\) - Governors for Schools](#)



DfE Funding for these programmes has now ended. If you are still interested in these programmes please click 'book your place today' on each of the programme pages to apply for a self-funded place which needs to be funded by your school.

Chair Development Programme

Cost £249 to be paid by the school

The Accredited Clerk Level 3 certificate in Clerking for Governance Boards

[Accreditation programme for individual clerks | Hampshire County Council \(hants.gov.uk\)](#)

[NGA Leading Governance Development for Clerks - National Governance Association](#)

Cost £449-555 to be paid by the school(s)



Upcoming webinars

NGA continues to support governing boards through its series of webinars. You can find details of our upcoming webinars below. All of our webinars will be available to watch back on this page shortly afterwards.

[NGA webinars - National Governance Association](#)

DATE	COURSE TITLE	TIME & VENUE	CODE	TICK TO BOOK A PLACE
Tuesday 11 January	Chair and Clerk Role in Ensuring Governing Boards are Strategic	19:00 – 21:00 Virtual via Zoom	BG047	
Thursday 13 January	An Introduction to the Board's role in Environmental Sustainability	16:30 – 17:00 Virtual	n/a	Access via dedicated link
Tuesday 18 January	Managing Risk: The Governance Role	19:00 – 21:00 Virtual via Zoom	BG048	
Thursday 20 January	Clerks Briefing	13:00 - 14:30 Virtual via Teams	BG043	
Tuesday 25 Jan & 1 Feb	Induction for New Governors (attend both sessions)	19:00 – 21:30 Virtual via Zoom	BG042	
Wednesday 2 February 	Governor Recruitment, Retention and Increasing Diversity	19:00 – 20:30 Virtual	BGC01	
Monday 7 February 	The Governance of Inclusion	19:00 – 20:30 Virtual	BGC02	
Monday 21 February 	Governors Strategic Role in Wellbeing	19:00 – 20:00 Virtual	BGC03	
Wednesday 2 & 9 March	Safeguarding for Governors (attend both sessions)	19:00 - 20:30 Virtual via Teams	BG046	
Thursday 3 March	Chairs Briefing	19:00 - 21:00 Virtual via Teams	BG044	
Friday 4 March 	The Education Inspection Framework	10:00 – 12:00 Virtual or f2f tbc	BGC04	
Tuesday 15 March	Strategic Leadership - what does it mean for the governing board?	19:00 – 21:00 Virtual via Zoom	BG049	
Tuesday 22 March	Governors' and Clerks' Role in Exclusions	19:00 – 21:00 Virtual via Teams	BG050	
Tuesday 29 March	Chairs' Role in Leading the Team	19:00 – 21:00 Virtual via Zoom	BG051	
From 2 December	Beyond COP26 – The Governance of Climate Change	1 hour	n/a	Access via dedicated link
From 30 November	Making the most of National Governance Association membership and Learning Link	1 hour	n/a	Access via dedicated link