



# College Town Primary School

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Head Teacher Mrs Trudi Sammons MA

Dear Parents/Carers

October 22<sup>nd</sup> 2020

As you will know from my previous letter school are required to have a remote learning plan in place by October 22<sup>nd</sup> 2020 so that any child who cannot attend school because of COVID-19 does not miss out on their learning.

This letter explains our plans for remote learning for children who have to self-isolate for a variety of scenarios, or where local or national restrictions mean that children need to stay at home.

## Our remote learning plan

Our remote learning plan has been made with our whole community in mind. We believe that this strategy will work best for the children at our school.

- We will be expecting children to engage in four hours of learning each day
- We realise that there needs to be flexibility so learning times are not dictated other than the registration and closing sessions
- All learning will be via web based sites specifically created to support remote learning
- All children will be provided with logins for our learning sites, pupils with SEND needs will have resources to support their individual needs
- Where possible children will have two sessions with their class teacher each day and a ten minute face-to-face meeting each week where whole class/ school lockdown is in place. Face-to-face meetings are not possible where the child is self-isolating as an individual as the teacher will be in their class teaching. However, a phone call from the school will be made to the family.
- Feedback will be via daily class check ins, emails and face-to-face video calls as stated within our policy

## What you need to do at home

- A device to access the learning platform and Teams – please see our remote learning guidelines for teams
- Children will need pencils and general stationary as well as their device

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**HEADTEACHER: Mrs Trudi Sammons MA**



- Where ever possible do your best to ensure that your child/ren have a quiet space without interruption- it is FULLY appreciated that this might be difficult or even impossible

### **What we expect from your child**

It's important that your child engages with home learning as under the new remote learning powers schools are being told that we must record attendance and monitor each child's work profile.

Where children do not engage with their remote learning this will be noted as a cause for concern. The school will phone home to ascertain how we can provide support to help your child/ren engage.

### **What you can do to help**

As mentioned in my previous letter we fully appreciate that if this situation arises it will present some major challenges for you. We kindly ask for your support so that we can continue to provide high-quality education for your child during this time.

Younger children in particular may need support in accessing online materials and staying focused with their remote learning. We ask that you help them as much as you can.

At the same time, we don't expect you to watch your child all day, and we wouldn't expect parents/carers to get involved in remote lessons in place of our teachers. But, it would be really helpful if you can take an active role in your child's learning by asking them about their day and what they've learned.

Our top tips:

- Try to encourage your child to be ready and dressed for the start of the school day, and to make and stick to a timetable which works for you as a family.
- Distinguish between weekdays and weekends, and make it clear when the school day is over, to separate home and school life
- Plan breaks and exercise into the day to help keep your child active

Thank you for your continued support.

Yours faithfully

Trudi Sammons

