

Smartphones and tablets: download the free Microsoft Teams app

Android devices	iOS devices (iPhones, iPods, and iPads)
Open the Play Store app Search for 'Microsoft Teams' Tap 'Microsoft Teams' Tap 'Install'	Open the App Store app Search for 'Microsoft Teams' Tap 'Microsoft Teams' Tap 'Get'

Once the app has downloaded, open it.

Then, your child needs to:

Log in to their Office 365 account

Tap the 'Teams' icon

Tap 'Join or create a team' then 'Join a team with a code'

Enter the code that their teacher has provided, then tap 'Join'

Computers and laptops: download Microsoft Teams

Your child needs to:

Go to www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app

Click 'Download Teams'

Once it's downloaded, click on the installer to run the app

Log in to their Office 365 account

Click 'Teams' on the left-hand side of the app

Click 'Join or create a team', then 'Join a team with a code'

Enter the code that the teacher provided, and click 'Join'