College Town Primary School



**Staff, Finance and Sites Committee Meeting**

**Monday 16th November 2019, 7pm (after FGB Meeting)**

**Agenda**

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| **1** | Welcome and apologies | TW |
| **2** | Minutes of previous meeting   * 21st September 2020 | TW |
| **3** | Matters arising from the minutes | TW |
| **4** | Declaration of interest | TW |
| **5** | Staffing update | TS |
| **6** | Finance update   * Main Budget * New Interactive Whiteboards * Capital * Catering Contract | CW |
| **7** | Sites and building update | CW |
| **8** | Documents/Procedures for Approval/Review   * Inventory | CW |
| **11** | Part 2 – If applicable |  |
| **12** | AOB |  |
| **13** | Date of next meeting   * Monday 8th February 2021, 7pm College Town Primary School |  |