College Town Primary School



**Staff, Finance and Sites Committee Meeting**

**Monday 19th November 2018, 7pm (after FGB Meeting)**

**Agenda**

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| **1** | Welcome and apologies | TW |
| **2** | Minutes of previous meeting   * 24 September 2018 | TW |
| **3** | Matters arising from the minutes | TW |
| **4** | Declaration of interest | TW |
| **5** | Sites and building update | CW |
| **6** | Staffing update | TS |
| **7** | Finance update   * School Fund Check | CW |
| **8** | Data Protection update | CW |
| **9** | Lettings | TS/CW |
| **10** | Documents/Procedures for Approval/Review   * Grievance Procedures * Managing Sickness Absence | CW |
| **11** | Part 2 – If applicable |  |
| **12** | AOB |  |
| **13** | Date of next meeting   * Monday 4th February 2019, 7pm College Town Primary School |  |