



College Town Primary School

Branksome Hill Road, Sandhurst, Berkshire, GU47 0QF
Tel: 01276 31933 email secretary@collegetownprimary.com
www.collegetownprimary.com Ofsted no:109828
Head Teacher Mrs Trudi Sammons MA

4th September 2025

Dear Parents and carers,

Welcome back to all of our families, and an especially warm welcome to all of our new families.

I hope you had a restful and enjoyable holiday and are as excited as we are for the new school year ahead. We look forward to another year of growth, learning, and success.

As we begin this exciting journey together, we would like to remind everyone about a few key expectations that help create a positive and productive learning environment for all students. These include maintaining high standards in uniform, behaviour, and being ready, respectful, and safe to learn.

Uniform

Our school uniform helps foster a sense of pride, belonging and unity within our school community. It is important that all children come to school in full uniform each day. Please make sure your child arrives at school dressed in the correct uniform, as outlined in our school starter pack and also on our website. On PE days please ensure that your child's trainers are black along with black PE joggers/shorts and a simple white T/shirt. As the colder weather arrives your child will also require a black hoody/ sweatshirt.

Behaviour Expectations

At College Town Primary School, we strive to promote an environment where all children feel safe, respected, and valued. This year, we will continue to uphold our high standards of behaviour. We encourage all children to show respect for themselves, their peers, and staff. We expect students to follow school rules and display positive behaviours both in and outside the classroom. A respectful attitude towards others, self-control, and responsibility are fundamental to creating an atmosphere where everyone can thrive.

Being Ready, Respectful, and Safe to Learn

To ensure success, it is vital that children come to school each day ready, respectful, and safe.

- **Ready to learn:** Children should come to class prepared, with all necessary materials, completed homework, and an eagerness to engage with the lessons.

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HEADTEACHER: Mrs Trudi Sammons MA



- **Respectful of others:** Being respectful means listening attentively, being kind, and valuing different opinions and perspectives.
- **Safe in our actions:** Whether inside the classroom, in the hallways, or on the playground, it is important that we all follow safety rules to keep our school a secure and welcoming place.

We are committed to providing a safe, supportive, and inspiring environment where every child can succeed, and we appreciate your partnership in helping to maintain these standards.

We look forward to a successful year ahead and are excited to see all of our children grow, learn, and thrive in the coming months. Please don't hesitate to reach out if you have any questions or need support.

Wishing everyone a fantastic start to the year!

Yours faithfully,



Trudi Sammons
Headteacher

