



## **SCHOOL UNIFORM EXPECTATIONS**

### **COLLEGE TOWN PRIMARY SCHOOL**

Approved Date	Sept 2025
Approved At FGB	Sept 2025
Date of Next Review	Sept 2026
Statutory	YES
Adopted from Bracknell Forest	NO

## **Statement of Intent**

At College Town Primary school we are committed to promoting equality, value for money and to ensuring that no child is discriminated against due to their religion or belief, economic circumstances or social and cultural background. This policy contains provisions to meet these objectives and has been created with health and safety, value for money and practicality at its core.

Additionally, it is important that our pupils feel a sense of belonging to our school. We believe that wearing a smart and practical uniform allows all children, regardless of their backgrounds, to feel equal to their peers and confident in their appearance.

We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire.

## **Roles and Responsibilities**

The Governing Board is responsible for:

- In consultation with the Head Teacher and school community, establishing a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents/carers, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.

The Head Teacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that school staff understand this policy and know what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community regarding the school's uniform and making appropriate recommendations to the Governing Board.
- Providing pupils with exemptions as appropriate e.g. for a pupil who has a broken arm and requires a loose-fitting top or where there are sensory challenges for a pupil .

Teaching and support staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Taking appropriate action when pupils are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important e.g. to establish school identity.

Parents/carers are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Head Teacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Head Teacher has granted an exemption.

- Looking after their uniform as appropriate.
- Respecting why a school uniform is important to the school e.g. to develop a sense of belonging.

## **Cost and Availability**

College Town Primary School ensures that the School Uniform Policy and the associated costs don't discourage parents/carers from applying for a place for their child at our school.

The school is committed to meeting the DfE's recommendations on costs and value for money.

Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

The school does not amend uniform requirements regularly and takes the views of parents/carers and pupils into account when considering changes to school uniforms.

Where changes are required, the school ensures that assistance is provided to parents/carers struggling to meet the associated costs.

## **Equality**

The school is required to ensure that this policy does not discriminate unlawfully.

Every step has been taken to ensure that the cost of similar uniform items, for example, trousers versus skirts, are not disproportionate.

The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible. We do not insist that children of any sex must wear specific items of clothing.

## **Complaints and Challenges**

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Policy.

To make a complaint, parents/carers should refer to the Complaints Policy and follow the stipulations outlined.

When a complaint is received, the school works with parents/carers to arrive at a mutually acceptable outcome.

Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

## **School Uniform Supplier**

Our school uniform supplier is:

Brenda's Uniform Shop, 130 Frimley Road, Camberley GU15 2QN

Telephone Number: 01276 818424

## **Non-Compliance**

On rare occasions, for example, if slogans on clothing are offensive, the Head Teacher and/or Assistant Headteachers are permitted to ask a pupil to take off the clothing, such as a sweatshirt /

jumper. In the event that they cannot take the clothing off, parents/carers will be contacted and they will be asked to bring in more suitable uniform/clothing.

On other occasions, for example, if a child is wearing inappropriate footwear, teaching and/or support staff will inform parents/carers by telephone or in-person.

If a child requires an item of uniform for a specific activity and no spare clothing is available in school, for example, Forest School, parents/carers may be asked to bring the item into school.

Sanctions for breaches of this policy are a last resort: the school endeavours to work with families to resolve breaches of this policy in a timely manner.

## **Our Uniform**

The school endeavours to ensure that our uniform is as gender neutral as possible.

The uniform is as follows:

- Burgundy sweatshirt with school logo – this is the only compulsory item of clothing
- Light blue polo shirt (with or without logo)
- Grey trousers (joggers can be worn in Nursery)
- Grey skirt (in summer, a blue and white summer dress may be worn if desired)
- Black, sensible shoes (not trainers)
- Grey, black or white socks
- Grey, black and white tights
- Burgundy book bag (with school logo)

Trainers, open-toed sandals and large, thick boots are not considered suitable footwear for school.

High heels are not permitted: sensible, plain black shoes must be worn by both boys and girls.

Jeans and leggings are not permitted in day-to-day uniform.

All items of clothing and footwear must be labelled with the pupil's name.

## **Our PE Kit**

Children are asked to come into school on the day of their PE lesson wearing their PE kit. They can wear it for the full school day.

Parents/carers are responsible for ensuring their child is dressed appropriately for PE.

The PE kit is as follows:

- Plain white T-shirt (with or without the school logo)
- Black zipped hoody or sweatshirt
- Black tracksuit bottoms or leggings
- Black shorts (in summer)
- Plain, suitable trainers or black pumps

Plain jogging bottoms, hoodies/sweatshirts are preferred. However, a **small**, branded logo is acceptable.

All items of clothing and footwear must be labelled with the pupil's name.

## **School Bag**

Pupils must use an appropriately sized bag to carry their books and equipment. It should hold children's books and reading diaries comfortably without causing any damage.

Large bags / large rucksacks are discouraged for day-to-day lessons due to space on children's pegs.

School bags featuring inappropriate images, slogans or phrases are not permitted.

The school encourages pupils to bring non-valuable bags to school. The school will not be liable for lost or damaged school bags.

## **Water Bottle**

All children should bring a water bottle into school every day: this can be refilled by children whenever necessary during the day.

Water bottles must be labelled with the pupil's name so that if they are misplaced they can be returned easily.

## **Adverse Weather**

### **Hot Weather**

Everyone working at/attending the school during hot weather conditions is required to wear sun-safe clothing that covers as much of their skin as possible.

This includes wearing:

- Grey shorts or pale blue and white summer dresses of an appropriate length
- Sun-safe hats
- Sunglasses with UV protection
- Sunscreen (children must be able to apply this themselves and it must be labelled and handed to the child's class teacher)

During hot weather, lightweight clothing is required to reduce the risk of overheating. Pupils are not required to wear their jumpers/cardigans during heatwaves.

If outside during break and lunch times, pupils not wearing sun-safe clothing/sunscreen are advised to stay in an area protected from the sun.

### **Cold Weather**

During cold weather, pupils are required to wear scarves, gloves, coats and hats when they are outside.

Additional layers underneath the usual school uniform are accepted.

Where possible, pupils not wearing warm clothing are provided with spare clothing if going outside during break and lunch times.